

"Admission Post Bac" (<http://www.admission-postbac.fr>)

1) Présentation :

"Admission Post Bac" (hereafter : **A.P.B.**) is the French online process in order to pre-register for most of the High Level Education (after the " Baccalauréat ") Institutions in France.

N.B. Some of the French High Level Education Institutions, however, still have a process of pre-registration that is different from **A.P.B.**.

2) Calendar ; some of the important dates :

- (*Get the information on the site*) : opening of **A.P.B.** for the school year.
- (*Get the information on the site*) → (*Get the information on the site*) : the students of " Terminale " have to create their personal space (for this, they need a valid Email address, and their number called " I.N.E. ". They will find this number on their French Language and Literature Exam personal report of grades - end of " Première " -). After that, up to (*Get the information on the site*), they have to pre-register on their personal space for the schools and curriculum they wish to apply to.
(Maximum : a total of **36** pre-registrations, and **12** pre-registrations for one kind of curriculum For example : B.T.S. / D.U.T., etc.) Each pre-registration must be " **validated** " and " **classed** " by the student.

N.B.1 The student must not forget her/his **personal number** and her/his **personal access code** all along the process !

N.B.2 **After** (*Get the information on the site*) ((*Get the information on the site*) - Paris time -), the process of creation of a personal space on **A.P.B.** will be closed. Any additional pre-registration for a French High Level Education Institutions depending on **A.P.B.** will also be definitively impossible for the current school year.

N.B.3 : Each pre-registration must be " **validated** " (in French : " validé ") and " **classed** " (in French : " classé "). In case this is not done by the student, the pre-registration will not be considered as effective, and subsequently she/he will not be able to get any positive proposition for it.

- (*Get the information on the site*) ((*Get the information on the site*) - Paris time -) : the student has to send a " Dossier Papier " (" Paper Documents ") to most of the school, university, etc. she/he pre-registered for.
A pre-registering form has to be printed from **A.P.B.** for each pre-registration done. Other documents can be demanded by some institutions (grades reports for example, etc.) All this must be sent by Post.

N.B.1 The exact list of the documents that have to be sent (as the " Dossier Papier ") for each pre-registration is found on the personal space of **A.P.B.**.

N.B.2 Some institutions do not demand any " Dossier Papier " ; all the pre-registration is done online only.

N.B.3 The student has to obtain the confirmation of the reception of his " Dossier Papier " by each institution she/he pre-registered for. In order to check this information, she/he has to connect to her/his personal space on **A.P.B.**, and use the " **Suivi des dossiers** " utility.
This has to be done between (*Get the information on the site*) and (*Get the information on the site*).

- Up to (*Get the information on the site*) : the student can modify the **classment** of her/his pre-registrations on her/his personal space. **After** (*Get the information on the site*) ((*Get the information on the site*) - Paris time -), **this will not be possible any more.**

N.B. This **classment** of the pre-registrations is **extremely important**. (Cf. hereafter " *Some of the basic rules in the A.P.B. process* ")

- From (*Get the information on the site*) (*Get the information on the site*) - Paris time -) to (*Get the information on the site*) (*Get the information on the site*) - Paris time -) : First period of admission proposition.
- From (*Get the information on the site*) (*Get the information on the site*) - Paris time -) to (*Get the information on the site*) (*Get the information on the site*) - Paris time -) : Second period of admission proposition.
- From (*Get the information on the site*) (*Get the information on the site*) - Paris time -) to (*Get the information on the site*) (*Get the information on the site*) - Paris time -) : Third period of admission proposition.

N.B.1 **The student has to connect** to his personal space on **A.P.B.** during the first period, and - depending of what she/he will decide during this first period of admission proposition - she/he will have to connect again during the second and the third one.

She/He has to reply to the proposition that has been made to her/him.

(Possible responses and their meaning will be explained hereafter - Cf. " *Some of the basic rules in the A.P.B. process* " -)

N.B.2 **Beware** : in case of no response from the student before the deadline, she/he will be definitively eliminated !

- There will be an " **additional process** " - called in French " *procédure complémentaire* " - (only for the students that did not get any proposition at the end of the third period - beware : this is not a kind of " second chance " for those who missed the date of (*Get the information on the site*), or for those who forgot to connect and reply during the periods of admission propositions... -
The exact timing for this " *procédure complémentaire* " has to be checked online.
- At the end of the **A.P.B.** process (when the student has finally accepted an admission proposition by replying " *Oui définitif* " - = " *Definitively Yes* " - Cf. hereafter.), she/he has to complete her/his application on due date in conformity with the timing and the rules of his future school, university, etc. This is called in French " **inscription administrative** " (= " *administrative registering* ").

3) **Some of the basic rules in the A.P.B. process** :

- The student can give **only one of the following four kinds of response** to the admission proposition she/he received :
 - 1) " **Oui définitif** " (= " *definitively yes* ") : the student fully accepts the admission proposition that is made to her/him. She/He will not receive any other proposition. This ends the process. The only thing she/he must do after this is to complete her/his application with " *inscription administrative* ". (Cf. Here above.)
 - 2) " **Oui, mais** " (= " *Yes, but* ") : the student accepts the admission proposition that is made to her/him, but she/he wants to continue the process during the next admission proposition period in order to try to obtain a better choice in her/his personal **classment** of pre-registrations.

Beware : 1° The student must not forget to connect again and to reply again during the next admission proposition period !

2° If a better proposition - according to her/his personal **classment** - is made to her/him during the next period, she/he will lose the previous proposition, definitively.

3° This response (" *Oui, mais* ") is possible only during the first and the second periods of admission proposition. During the third period, it is not possible any more.

3) " **Non, mais** " (= " No, but ") : the student refuses the proposition that is made to her/him, but she/he wants to continue the process in order to try to obtain a better choice in her/his personal **classment** of pre-registrations.

Beware : 1° By this reply, the refused admission proposition will be definitively lost.
2° The student is not sure to obtain another admission proposition during the next period.
3° The student must not forget to connect again and to reply again during the next admission proposition period !
4° This reply (" Non, mais ") is possible only during the first and the second periods of admission proposition. During the third period, it is not possible anymore.

4) " **Je renonce à tous mes vœux** " (= " I resign all my pre-registrations ") : the student refuses definitively the admission proposition that is made to her/him and she/he stops definitively all her/his process of pre-registration. She/He will not receive any other admission proposition. Furthermore, she/he can not register for the " additional process " (" procédure complémentaire ").

- The meaning and the importance of the **classment** by the student of his pre-registrations : one of the main principles of this process is that the **classment** of the pre-registrations should reflect exactly the preferences of the student.
Anyway, the fact is : when an admission proposition is made to her/him (for example : during the first period, she/he is accepted in her/his forth position pre-registration), **all the pre-registration that where positioned by her/him after this one** (in fifth, sixth, seventh, etc. positions) **will definitively be lost**. And at this stage of the process, she/he can not recover any one of her/his post positioned choices.
- Any registration that was prepared with **A.P.B.** as described here above **will be effective only after the student will have got (obtenu) the French “ Baccalauréat ”**, and after she/he will have effectively applied for the " **inscription administrative** " (= " administrative registering ").
Some Schools, Curriculum, etc. are **selective** ones : this means that the access to them is conditioned by a " **concours** " (= " **competition** "). The student must register for this " competition ", and pass it.
The pre-registration for these Schools, Curriculum, etc. can be made according to the **A.P.B.** process, but the final registration will depend on the result of the " competition " (and the result at the exam of French " Baccalauréat ", the " inscription administrative ", etc.).

Attention :

This document is a **simplified** information on **A.P.B.**. It is not any kind of " official tutorial " on this process. Neither an official translation of a guide to the students.

All the data here above should be personally verified.

Official documentation on **A.P.B.**, in French language, can be found at : <http://www.admission-postbac.fr/index.php?desc=notices>

Above all : due to the complexity of the process, the applicant is supposed to speak, write and read French language fluently.

No responsibility will be accepted if the applicant fails during this process.