



Goodbye admin. Hello to getting your life back.



Completing and submitting expense reports, checking them, reimbursing and reconciling at the back end are necessary admin tasks for every company, big or small. We may not have a choice about having to do it, but we can choose how it's done. Automating the whole process and making the experience easy and even fun ensures people readily use the tool, the whole process is faster, removing bottlenecks and cost and delivering more tangible benefits than just 'doing admin'.



PLAN

Neo already manages business travel booking, providing not only the cost of booked trips but also estimated travel expenses prior to approval and travel.

Visibility into total cost of trips across your teams helps with budgeting and forecasting.



JUSTIFY

Scan receipts and consolidate data from credit card feeds as expenses are incurred (including why, with whom). This cuts out time but also manual and patchy data entry.

Neo's calendar view and easy drag and drop mean claims are completed accurately and submitted faster.



APPROVE

Approve expenses pre-travel based on total cost of trip.

Review expenses at a glance and in context so you see the bigger picture and manage by exception. Be informed instead of dragged down in admin. The way, approvals are faster, even on the go.



RECONCILE

Cutting out multiple manual touchpoint means you work with more accurate and complete data. It also reduces the time, effort and cost of checking and reconciling expenses. Claims are processed in record time leaving everyone to focus on more value-added tasks.

MAXIMUM BENEFITS

USERS

- Neo is as easy and fun to use as consumer apps, turning the 'nightmare of doing expenses' into a simple and quick 'to-do'.
- Snap receipts on your mobile as you go and build your claim with one click
- Review your expenses in the context of trips and meetings, using a calendar view instead of line items. Catch out of policy or omissions at a glance thanks to color-coded icons.
- Reduce errors, claim faster, get reimbursed quicker.
- Earn back time to spend on something useful or fun!

SUPERVISORS & FINANCE:

- Understand at a glance who spent what, with whom, doing what
- Control spend and manage budgets more accurately, easier
- Remove bottlenecks and review/approve faster, even on the move
- Enjoy a productive team that's doing less admin
- Earn back time to spend on something useful or fun!

CFOs

- Achieve better spend visibility and control
- Improve forecasting
- Leverage insights to help with supplier negotiation
- Reduce risk and cost of fraud
- Increase compliance, staff productivity and satisfaction
- Turn an admin burden into a value-add activity



Contact us to explore how KDS Neo delivers Business Value through User Experience

Test drive Neo today: simply sign up with just your email address at

<https://play.kds.com/signup>

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